

-IMPORTANT-

Dear Greenmont Families,

In order to provide the absolute safest drop off and pick up of students possible, I would appreciate if all families could please review and follow the below stated procedures for a.m. drop off and p.m. pick up.

- Students who arrive prior to 8:45 must have parent/guardian supervision whether inside or outside the building, unless prior arrangements have been made with the school. On days of inclement weather, requiring that students come indoors, prior arrangements with the school must be made to ensure that all students are safe and supervised.
- Families who intend on dropping students off or picking them up must follow the established safe driving procedures. Students should not be dropped off on the opposite side of Springpark and then asked to cross the street.
- Any families dropping off or picking students up using the Visitor/Volunteer Parking area should walk their child to the designated outside line up or inside areas. School buses both dropping off and picking up students enter the playground through a designated area and it is critical all students are supervised by a family member at this time. ALL DROP OFF AND PICK UP STUDENTS SHOULD BE ESCORTED TO AND FROM DESIGNATED LINE UP AREA ON PLAYGROUND OR IN CAFETERIA.
- Any families wishing to park and enter the building for any period of time should use the visitor/volunteer parking designated on the map. No cars should be parked in the drop off loop. NO PARKING IN THE DROP OFF LOOP CIRCLE.
- Please follow the map/directions on the opposite side of this letter reinforcing the correct drop off and pick up procedures.

We appreciate your attention and concern to this important safety issue and would welcome any questions or concerns. These procedures are maintained in order to ensure the greatest degree of safety for all our students and require the cooperation of all families to ensure its success. Thank you!

Sincerely,
David S. Hill
Principal

Greenmont Avenue Elementary School

2010-2011

A.M. Drop Off and P.M. Pick Up Procedures

In order to maintain the greatest degree of safety possible for every student, the following procedures should be reviewed and followed:

A.M. Drop Off/ P.M. Pick Up

- Any student arriving prior to 8:45 must have notified the school and made prior arrangements. Supervision of students does not begin until 8:45.
- Families using the Springpark Drop Off loop should drop students off on the school side of the street. Any family members wishing to accompany students into the building must park in the Visitor/Volunteer Parking area and walk with their child to the building.
- All families choosing to pick their child(ren) up at the conclusion of school must first park in Visitor/Volunteer Parking area.
- Students should never be allowed to cross playground during drop off or pick up given the arrival of school buses onto playground.
- No cars should be parked in the Drop Off loop unless directed to do so by the Principal.
- Please review the map/directions below.

